

**Personal Information**

Student: \_\_\_\_\_ Age: \_\_\_\_\_ Grade in Fall '09: \_\_\_\_\_  
 Parents/Guardians: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ e-mail address: \_\_\_\_\_  
 Mom's Cell: \_\_\_\_\_ Dad's Cell: \_\_\_\_\_

**Tutoring**

Circle the days for each week you plan to attend, and fill in the time you would like your student to be tutored each session

Weeks	Days	Preferred Time	Hours per Week	Semi-Private	Private	Cost
June 14-17	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
June 21-24	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
June 28-July 1	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
July 6-8	T W H	_____	_____	x \$40/hr	\$50/hr	_____
July 12-15	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
July 19-22	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
July 26-29	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
August 2-5	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
August 9-16	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
August 16 - 19	M T W H	_____	_____	x \$40/hr	\$50/hr	_____
<b>Total</b>						<b>\$ _____</b>

Check which subjects or high school math classes you want addressed during tutoring sessions:

\_\_\_\_\_ Algebra I part 1 \_\_\_\_\_ Algebra I part 2 \_\_\_\_\_ Int. Algebra, part 1 \_\_\_\_\_ Int. Algebra, part 2  
 \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Writing Other: \_\_\_\_\_

**High School Classes for credit**

_____ Financial Lit	T/TH	11:30-1:00	June 15 – July 15	\$400
_____ Health	T/TH	9:30-11:00	June 15- July 15	\$400
_____ Government	T/H	11:30-1:00	June 15-July 15	\$400
_____ US History	M/W/F	2:00-3:30	June 14 – July 23	\$550
_____ Geography	M/W/F	9:00-11:00	June 21-Aug 2	\$550
_____ World Civilization	T/H	1:00-3:00	June 22-Aug 10	\$550
_____ Geometry	M/W/F	9:00-10:30	June 15-Aug 4	\$575
_____ Intermediate Algebra Pt. 1	M/W/F	11:30-1:00	June 14-Aug 4	\$575
_____ Intermediate Algebra Pt. 2	M/W/F	1:30-3:00	June 14-Aug 4	\$575
_____ Book Club	T	1:00-2:00	June 22-Aug 5	\$200
<b>Total</b>				<b>\$ _____</b>

**Middle School & Junior High Classes for credit**

Utah Studies 7 <sup>th</sup> Grade	T/TH	1:30-3:00	June 22-July 1, July 6-15	\$225
US History 8 <sup>th</sup> Grade	M/W	1:30-3:00	June 21-28, July 6-8, Aug 2-16	\$400

**Elementary & Middle School Prep Courses**

_____ 1 <sup>st</sup> /2 <sup>nd</sup> grade prep	T/TH	9:00-10:30	5 weeks	\$250	8 weeks	\$400
_____ 3 <sup>rd</sup> -5 <sup>th</sup> grade prep	T/TH	9:00-10:30		\$250		\$400
_____ Middle School Prep	M/W	9:00-10:30		\$250		\$400
<b>Total</b>				<b>\$ _____</b>		

Please indicate the dates of the weeks you will attend on calendar below

June							
Week 1	20	21	22	23	24	25	25
Week 2	27	28	29	30	1	1	2

July							
Week 3	6	X	6	7	8	9	10
Week 4	11	12	13	14	15	16	17
Week 5	18	19	20	21	22	23	24
Week 6	25	26	27	28	29	30	31

August							
Week 7	1	2	3	4	5	6	7
Week 8	8	9	10	11	12	13	14
Week 9	15	16	17	18	19	20	20

\*Classes may be canceled if minimum enrollment requirement is not met.

See Reverse for Payment and Policy Information

Grand Total = \$ \_\_\_\_\_

## Payment and Credit Card Information

Total Amount Due: \$ \_\_\_\_\_

I prefer to pay by:      Check      Credit

*If paying by check, we ask that you provide a credit card number to guarantee payment.  
Credit card will be charged upon receipt of the registration form unless a check is included.*

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Card Number

\_\_\_\_\_/\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
AMX Security Code  
(4 #s on front)

\_\_\_\_\_  
Name on Credit Card

Type of card: MasterCard

Visa

American Express

\_\_\_\_\_  
Billing Address, if different from address on front

## Policies

- The ratio for regular tutoring sessions is 2 students to 1 tutor. We assign your student to a tutor who is able to meet your student's unique needs. Although we try to keep your student with the same tutor, we cannot guarantee a specific tutor for each session. If you have a specific tutoring request, please ask prior to the session, and we will do our best to meet your needs. If you want private tutoring, please indicate this when registering.
- The ratio for group classes is 6 students to one teacher.
- Tutoring sessions are one hour. Please pick your child up promptly following the session. If your student stays longer than the scheduled session, you will be billed for an EXTRA ½ hour.
- If your student is going to miss a tutoring session for any reason, please **notify us at least two hours prior** to the scheduled session; we will gladly schedule a make-up session at a time convenient for your student. We do not refund or reimburse cancelled sessions.
- All cancelled tutoring sessions need to be rescheduled and made up within one month. It is the responsibility of the parent and student to schedule make-up sessions.
- Students are expected to attend group courses on the scheduled days and times. Missed classes will not be refunded and can only be made up on the scheduled makeup day.
- Students who miss group classes are responsible for making up missed work on their own. If they need additional help, they may sign up for tutoring sessions at the regular tutoring rate.
- Appropriate school behavior is expected during tutoring. Parents will be notified of inappropriate and disrespectful behavior. After the first offense, we will schedule a conference with the parent, student, and tutor. If the behaviors continue, we will ask you to find alternative tutoring for your child.
- All tuition for summer sessions is due at the time of registration. Credit card information must be completed on registration form; we require a valid credit card number to guarantee payment, even if you choose to pay by check.
- Space is guaranteed upon receipt of payment;

***By signing below, I acknowledge that I agree to the above payments and policies.***

*Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_

**Please sign and return your completed form with payment to the address listed below. For your convenience, you may also fax or e-mail your registration when paying by credit card.**